

## 1. General Meeting Agenda

Date: 21-22.1.2019

Location: Fondazione Santa Lucia, Via Ardeatina 306, Roma

<b>Objectives:</b>	<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Review progress and planning for each WP</li> <li>3. Deliverable preparation</li> <li>4. Trial planning</li> <li>5. Management, administrative and financial aspects</li> </ol>
--------------------	---

Day 1 – Monday 21 January 2019		
Starting Time	Topic	Presented / moderated by
9:00	Welcome	FSL
9:15	Agenda, objectives of the meeting	CNR
9:30	<b>D1.1b Mild Cognitive Impairment Users Analysis</b>	ANA/All partners
10:15	<b>D1.2b Care Givers Users Analysis</b>	FSL/All Partners
11:00	Coffee break	
11:30	<b>Analysis of the users and homes involved in the trials</b>	Bart/Apollis/FSL/ANA
12:15	<b>Description of the sensors and devices that will be used in the trials</b>	CNR/Ideable
13:00	Lunch	
14:00	<b>Personalizable Lights</b> How do we want to support personalizable lights?	Bartenbach
14:45	<b>Users Monitoring, Behaviour Analysis, and Tests</b> (what do we want to monitor and analyse ? what users should do during the trials, what exercises ? what tests ?)	FSL

15:30	<b>Coffee break</b>	
16:00	<b>Personalization Rule Editor</b> Current state, training material and possible improvements	CNR
16:30	<b>Demonstration of platform and application</b>	CNR/Ideable
17.30	<b>End of meeting</b>	

Visit to the Catacombs of San Callisto <https://www.catacombe.roma.it/en/index.php>

**20:00 Social Dinner**

<b>Day 2 –Tuesday 22 January 2019</b>		
<b>Starting Time</b>	<b>Topic</b>	<b>Presented / moderated by</b>
9:00	<b>Plans for installation of technologies in the trials sites</b>	CNR/All Partners
9:30	<b>Dissemination plans</b>	Apollis / All partners
10.00	<b>Exploitation plans</b>	Bartenbach / All partners
10:30	<b>Coffee Break</b>	
10:45	<b>Planning of Mid-term Review</b>	CNR/All partners
11:30	<b>Management (Deliverables and Trials planning ...)</b>	All partners
11:45	<b>Conclusions, future plans, To-Do`s</b>	All partners
12:00	<b>End of meeting</b>	